



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

03 JUN 1996

MEMORANDUM FOR DISTRIBUTION

SUBJECT: USAF Earned Value Integrated Process Team (EVIPT)

The Air Force has been reexamining all of its acquisition related processes as part of our ongoing acquisition reform initiatives. In the area of earned value management, OSD has been advocating reform through the Integrated Program Management Initiative since 1993. The recent rewrite of the DoD 5000 series documents led to the dissolution of the Performance Measurement Joint Executive Group in Dec 95. As a result, the Air Force needs to alter its approach to earned value management. Therefore, we are chartering an Earned Value IPT. The EVIPT will be co-chaired by SAF/FMC and SAF/AQX. Each of your organizations is invited to identify a representative to be part of the team.

The EVIPT is chartered to develop Air Force policy, ensure consistent implementation of Air Force earned value policy, and provide a forum to collectively resolve any interpretation issues. After an initial start up period, the EVIPT is expected to meet no more than quarterly. Electronic communication and coordination at any time is highly encouraged. The EVIPT charter will be reviewed annually and will remain in force until such time as earned value management techniques become fully integrated and institutionalized within our acquisition processes.

The first meeting of the EVIPT is scheduled for 5-6 June 1996 at the ANSER Corporation in Crystal City. To help clarify our expectations, the roles and responsibilities for each of your organizations is outlined in Attachment 2. The first meeting of the EVIPT will be used to refine these roles and responsibilities and to assess the status of our collective activities with respect to earned value management. Additional details will be provided in the near future.

If you have any questions regarding the EVIPT, please contact either Lt Col Fred Sanchez, SAF/FMCC, DSN 225-3590 or Major Chris Pelc, SAF/AQXA, DSN 224-7845.

ARTHUR L. MONEY
Assistant Secretary of the Air Force
(Acquisition)

Attachments:

1. Distribution List
2. Roles and Responsibilities

DISTRIBUTION LIST

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AFPEO/SP

Earned Value IPT Roles and Responsibilities

Earned Value IPT: Provide a forum for members of the acquisition community to discuss implementation of earned value techniques on Air Force programs. Relevant issues should be identified, discussed, and resolved. Proposed policy and best practices can be discussed and developed.

SAF/AQX: Co-Chair the EVIPT with SAF/FMC. Represent the program management function on the EVIPT. Propose, develop, issue USAF earned value guidance as appropriate. SAF/AQ focal point for program managers, PEOs and DACs to identify issues which need Air Staff intervention. Air Force representative, along with SAF/FMC, to the OSD Integrated Program Management Initiative Executive Steering Group. Air Force focal point, along with SAF/FMC, to DCMC for earned value.

SAF/FMC: Co-Chair the EVIPT with SAF/AQX. Represent the financial management function on the EVIPT. Propose, develop, issue USAF earned value guidance as appropriate. SAF/AQ focal point for Center Comptroller staffs to identify issues which need Air Staff intervention. Air Force representative, along with SAF/AQX, to the OSD Integrated Program Management Initiative Executive Steering Group. Air Force focal point, along with SAF/AQX, to DCMC for earned value.

HQ AFMC/FMC: HQ AFMC representative to the EVIPT. For those AFMC Centers which do not send representatives to the EVIPT, act as their earned value focal point. Develop and provide training for formal C/SCSC reviews (SARs, ESARs). Represent USAF interests in the development of DAU courses on earned value. Develop and provide training modules on earned value for inclusion into "Roadshow" briefings.

Product Center Earned Value Focal Points: Represent their Center interests to the EVIPT. Act as a local resource for the local Program Manager and DPRO Commander for implementation and interpretation of USAF earned value policy and guidance. Facilitate resolution of any earned value issues between Program Manager, DPRO Commander, and contractor. Prepare local teams for conducting Integrated Baseline Reviews. Participate on Integrated Baseline Reviews when appropriate.

DCMC: Represent the DPRO interests to the USAF EVIPT. Provide the linkage between the OSD sponsored Earned Value Executive and the USAF. When appropriate, suggest policy and guidance for consideration by the USAF EVIPT which would be consistent with the Earned Value Executive.

DCAA: Provide DCAA viewpoint to the USAF EVIPT. When appropriate, suggest recommendations for consideration by the USAF EVIPT which would be consistent with the Earned Value Executive.

OUSD(A&T)/API/PM: Provide OSD viewpoint and guidance to the USAF EVIPT. When appropriate, suggest policy and guidance for consideration by the USAF EVIPT which would be consistent with the Integrated Program Management Initiative.

PEO and DAC Staff: Provide representation to the EVIPT as appropriate. Identify any concerns and issues for consideration by the EVIPT relative to implementation of earned value policy for their specific programs.

Program Office Staff: Provide representation to the EVIPT as appropriate. Identify any concerns and issues for consideration by the EVIPT relative to implementation of earned value policy for their specific program.